



It starts with Scouts.

Tout commence
avec les Scouts.

Scouts Canada (Newfoundland & Labrador)
Trust Foundation Inc.
P.O. Box 39056
Topsail Road Post Office
St. John's, NL A1E 5Y7

APPLICATION FOR GRANT

Bursary Fund Disbursement Guidelines and Application

Scouts Canada (NL) Trust Foundation Inc. is a registered charity managed by Scouters active in the Newfoundland and Labrador Council. The Trust manages a pool of funds to support youth in all sections attend jamborees and similar events provincially, regionally, nationally, and internationally.

CONTEXT

- References to the "By-law" are references to the Bursary Fund By-law, By-law No. 2 of Scouts Canada (Newfoundland and Labrador) Trust Foundation Inc.
- References to "the Trust" are references to Scouts Canada (Newfoundland and Labrador) Trust Foundation Inc.
- The By-law says that "[Youth](#)" means a youth member of Scouts Canada as defined in [By-law No. 2](#) of Scouts Canada registered with the Newfoundland and Labrador Council.

PURPOSE

- The Bursary Fund may make grants to benefit only Youth members of the Newfoundland and Labrador Council who are in good standing.
- The By-law that governs the Bursary Fund enables the Trust to make:
 - grants to Youth to attend international and national jamborees and similar events, and
 - financial support to Youth who would not otherwise be able to attend provincial jamborees and similar events.
- Because the By-law refers to "jamborees and similar events", the Trust will consider supporting Youth who plan to attend:
 - events planned under the authority of Scouts Canada's [Event Standards Policy](#), and
 - international events offered under the authority of a planning committee recognized by a national Scouting organization or the World Organization of the Scout Movement.
- Because the Trust recognizes the value of local events and considers them to be "similar events" as defined in the By-law, it will consider supporting Youth who plan to attend camps of at least three nights' duration that offer linking opportunities for
 - all sections in a Group, or
 - Colonies, Packs, Troops, Companies, or Crews from three different Groups, or
 - as part of Top Section Award qualification.
- The Trust bases grant payments on the registration fee for an event or, if no registration fee is set, the budget for the event.
- The Trust does not base grant payments on financial need. The Trust pays grants to lighten, but not eliminate, the fundraising burden on Youth participants.

LIMITATIONS

- Because the By-law limits the Trust to supporting Youth, it cannot consider giving support to Scouters.

INTEGRATION WITH OTHER SUPPORT

- A Youth may receive all of need-based support from the Trust, a grant from the Trust, and payments from Scouts Canada's No One Left Behind program.

DEADLINES

- The Trust allocates available funds for the period September to August Scouting year by February 28 of the preceding year. Applications for grants are therefore due on January 31 annually.
- To help the Trust budget grant payments, Groups should inform the Trust of their intention to apply for grants when they decide to register for an event regardless of when their application is due.

APPLICATION PROCESS

- Group Commissioners are responsible for filing applications with the Trust.
- The Trust may consider the circumstances of a Group when assessing applications. Thus, fledgling groups, groups with limited fundraising potential, and groups may with small membership may receive special support.
- Applications must state the registration fee for the event.
- Groups are asked to file a budget for the event with their application if the event does not have a registration fee.
- The Trust will not consider applications received after the filing deadline.
- Funding decisions are final.

PAYMENT PROCESS

- The Trust pays grants to Groups based on the number of Youth registered for or participating in an attend the event at the time the grant paid.
- If a Youth withdraws from an event, the Group may apply the grant paid for that Youth to another Youth who registers to take their place.
- If a Youth withdraws from the event and the Group does not register another Youth to take their place, the Group will refund the grant paid for the Youth who withdrew. If the grant has been applied to a registration fee and the registration fee is not fully refunded, the Group will share any refund it receives in the proportion that the grant paid bears to the full registration fee.
- For events which require instalment payment of registration fees, the Trust will pay grants to cover the last or next-to-last instalment.

AMOUNTS AVAILABLE

- The Trust sets aside a fixed amount for grants annually.
- The Trust is not obliged to disburse all money set aside.
- Grant amounts paid in any year depend on the number of events the Trust supports and the number of Youth seeking grants. For this reason, the grant paid for a past event is not a reliable indicator of the grant available for a future event.

REVIEW

- These guidelines are subject to annual review.



APPLICATION FOR GRANT

Group Name			
Group Commissioner			
Event Name or Description			
Event Dates	to		
Event Location			
Registration Fee per Youth		Number of Youth Attending	

If the event is not funded by a registration fee, please attach a budget for the event.

[illegible]

I have read and agree to abide by the terms of the requested grant as set on the reverse of this application.

Signature of Group Commissioner

Date _____

For Office Use Only	
This application has been reviewed by Trust Disbursement Committee member _____ who finds	
<input type="checkbox"/> it meets the criteria to be considered for funding	
<input type="checkbox"/> it is incomplete and will be reconsidered if it is returned with the following information (attach details if needed)	
<input type="checkbox"/> it does not meet the criteria for funding because	
_____ Signature of Committee Member	_____ Date